



## Position Description

### Workforce Coordinator

Adelaide Thunderbirds are looking for an enthusiastic volunteer to help ensure home games run smoothly during the 2022 SSN season.

#### Your role

The Workforce Coordinator manages the workforce room on game days. You are making sure the volunteers are signing in and taking the relevant equipment in and out. Making sure the volunteer's room is tidy and all relevant meal deliveries are made. supporting all workforce, this role may be behind the scenes but is key to ensuring the volunteers are accounted for on game days.

Responsibilities may include;

- Be present for Volunteer briefing from Netball SA Staff
- Ensure all volunteers are signing in and radios are to the correct people
- Check changeroom prior to teams arriving with ice baths in correct position and filled
- Set timers from the broadcast clock
- Handout timers to teams, team liaisons, score bench, sports pres, match delegate, events manager, game day services, events assistant
- Once score sheets handed to Team Liaisons, scan together and hand out to teams, team liaisons, score bench, sports pres, match delegate and events manager
- Checking on all volunteers
- Help with barricading walkway when team entering the court
- Help Game Day Services with ball deliver and coin toss
- Assist with quarter and half times activations
- Ensure all ice deliveries are made for ice baths
- Court pack up (a frame, court cameras)
- If needed empty ice baths

#### Skills required

- Reliable, punctual, well presented and courteous
- A fantastic communicator, can manage a group of people and easily troubleshoot
- Flexible to support the team as required

#### Reporting to

Reports to the Events Assistant.

#### Requirements

All volunteers must be 18 years of age or older.

You must have a valid South Australian DSCI or be willing to obtain one.

Prior sport volunteering experience.

You must be double vaccinated against COVID-19 and be in a position to show evidence of vaccination.